



**TERMS OF REFERENCE
HUMAN RIGHTS TRACKER DEVELOPMENT**

Duration: Short term consultancy

Place of work: Remote, with possibility of need for in-person meeting

1. Introduction

Chapter Four Uganda is an independent not-for profit non-partisan organization dedicated to the protection of civil liberties and promotion of human rights for all in Uganda. Incorporated in 2013 under the Laws of Uganda, Chapter Four Uganda is a robust and coordinated mechanism for legal response to abuse of civil liberties. The organisation's mission is to provide a robust, strategic and non-discriminatory legal response in the defense of civil liberties in Uganda. We do this through employing public interest litigation, research and legal analysis, and advocacy to advance social change for the protection of civil liberties and human rights.

2. About the Consultancy Assignment

Chapter Four Uganda is seeking services of an individual consultant or an organization to provide technical services in the development of an online mapping tool to enhance the organisation's efforts to track human rights violations in Uganda.

3. Aim of the Assignment

To develop an interactive mapping to track human rights violations in Uganda.

4. Scope of the Consultancy

The consultancy is expected to include the following milestones and activities:

a) Planning:

- Develop a technical proposal outlining how the consultant intends to carry out the task including timeline of activities.
- Meet with Chapter Four Management or contact person to discuss both technical and financial proposal, agree dates and features of the map.

b) Actual development of the tracker:

- Prepare and present an inception report detailing development process, activities to be undertaken, time frame with dates agreed during planning stage, agreed budget, and features of the map.
- Develop the tracker on the basis of the agreed specifications and graphic illustration.
- Attend to feedback from Chapter Four.

c) Reporting

- Present a progress report after first cycle of the map development.
- for review and feedback
- Conduct a validation workshop with two staff members.
- Review draft report with comments and feedback from validation workshop and present final report to Chapter Four.

5. Deliverables

- Progress report after 14 days of signing of the contract.
- Human Rights Tracker that meets the agreed specifications.
- Final consultancy report outlining the features of the map and any other observations.

6. Timeline for the Assignment

The assignment is expected to take maximum of 60 days from the start date.

7. Payment Terms

The consultant will be paid in phases as follows:

- 50% of the contract sum will be paid to the consultant upon signing of the contract.
- 50% of the contract sum will be paid upon submission and acceptance of the deliverables.

8. Consultant Specification

The consultant should have the following profile:

- At least 2 years of experience in development of internet tools and applications.
- Demonstrated experience developing online mapping tools preferably with an NGO.
- Ability to work under minimum supervision and deliver on time.

If you meet the above competencies, Chapter Four Uganda invites you to submit your brief Expression of Interest (Eoi) by email to info@chapterfouruganda.org or hand deliver to our offices at Plot 2 Wampewo Close, Kololo not later than July 29, 2020. Please ensure your Eoi contains both the technical and financial proposals.